

Shri Ram College, Muzaffarnagar
Internal Complaints Committee (ICC)

Policy

In pursuance of UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015 read with Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and in partial modification of Office Order No. 449 dated 05.08.2016, Internal Complaints Committee (ICC) is re-constituted as under to deal with the complaints relating to Sexual harassment at work place.

Composition of ICC

The Committee comprises of the following members:

1. Presiding Officer a senior faculty member.
2. Two faculty members.
3. Two non-teaching employees.
4. Two student representatives.
- 5 Three Student nominees (if the matter involves students)

Objectives

- a) To fulfill the directive of the Supreme Court as well as of the UGC against sexual harassment at the work place.
- b) To evolve an effective mechanism for the prevention and redressal of sexual harassment cases and other acts of gender based discrimination at the college campus.
- c) To uphold the commitment of the College to provide an environment free of gender-based discrimination.
- d) To ensure the implementation of the policy in letter and spirit through proper reporting of the complaints and their follow-up procedures.
- e) To create a secure physical and social environment to deter the acts of sexual harassment.
- f) To promote a social and psychological environment that will raise awareness about sexual harassment in its various forms.
- g) To influence the public opinion against sexual harassment and all' forms of gender based violence.

Procedure:

After receiving a complaint ICC shall conduct preliminary enquiry so as to determine the genuineness of the charges by gathering the documentary evidence as well as recording


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statements of any possible eyewitnesses including the complainant. ICC shall then submit the primary enquiry report to Principal/Authority along with all the original documents adduced during the primary enquiry reports. In case the charges are not in the nature of sexual harassment, ICC may refer such grievances to the Grievance Redressal cell.

Where sexual harassment occurs as an outcome of an act or omission by any third party or outsider, ICC shall take all steps necessary and reasonable to assist the affected person in terms of support and preventive action. ICC shall comply with the procedure prescribed in the aforementioned UGC Regulations 2015 and the Sexual Harassment Act for enquiring into the grievance in a time bound manner. If ICC accomplishes that the charges made were false, malicious or the grievance was made knowing it to be false or forged or confusing information has been provided during the inquiry, the complainant shall be liable to be punished as per the relevant provision of the aforementioned UGC Regulations 2015.

Member Secretary/Chairperson, ICC shall receive the complaints of sexual harassment, if any, on behalf of ICC and shall co-ordinate the deliberations of the ICC on the complaints received.

Who can approach ICC for help?

Any female employee (faculty, student or staff) of SRC.

Definition of Sexual Harassment:

Sexual harassment includes any unwelcome sexually inclined behaviour, whether directly or indirectly, such as:

- Physical contact and advances
- Demand or request for sexual favours
- Sexually coloured remarks
- Displaying any pornographic material
- Any other unwelcome physical, verbal or non-verbal conduct of sexual nature

Possible actions that can be taken against the respondent


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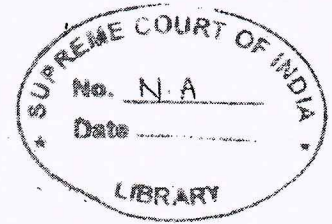
- Warning
- Written apology
- Bond of good behaviour
- Adverse remark in the Confidential Report
- Stopping of increments/promotion
- Suspension
- Dismissal
- Any other relevant actions

Enquiry process:

- The investigation shall be accomplished within a period of ninety days from the date of the complaint.
- On accomplishment of the investigation, the ICC shall provide a report of its conclusions to the employer within a period of ten days from the date of accomplishment of the investigation and such report be made accessible to the concerned parties.
- If the charges against the respondent has been verified, it shall recommend punitive actions to be taken against the accused to the employer.
- The employer shall act upon the recommendation within sixty days of receiving it.


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**"The Gender Sensitisation & Sexual Harassment of Women at the
Supreme Court of India
(Prevention, Prohibition and Redressal), Regulations, 2013"**


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भाग I — खण्ड 1

[PART I—SECTION 1]

[(रक्षा मंत्रालय को छोड़कर) भारत सरकार के मंत्रालयों और उच्चतम न्यायालय द्वारा जारी की गई विधितर नियमों, विनियमों, आदेशों तथा संकल्पों से संबंधित अधिसूचनाएं]

[Notifications relating to Non-Statutory Rules, Regulations, Orders and Resolutions issued by the Ministries of the Government of India (other than the Ministry of Defence) and by the Supreme Court]

युवा कार्यक्रम और खेल मंत्रालय

नई दिल्ली, दिनांक 27 अगस्त 2013

संकल्प

सं. ई-11015/3/2009-हिंदी-संसदीय राजभाषा समिति के दिनांक 17.07.2013 के कार्यालय ज्ञापन सं. 25011/3/2009-समिति-5 के अनुसरण में श्री रघुनंदन शर्मा, संसद सदस्य (राज्य सभा) का नाम युवा कार्यक्रम और खेल मंत्रालय की हिंदी सलाहकार समिति में शामिल किए जाने के परिणामस्वरूप भारत सरकार एतद्वारा श्री श्रीगोपाल व्यास, पूर्व संसद सदस्य (राज्य सभा) के स्थान पर श्री रघुनंदन शर्मा, संसद सदस्य (राज्य सभा) को मंत्रालय की हिंदी सलाहकार समिति में सदस्य के रूप में नामित करती है।

2. दिनांक 08.04.2013 के समसंख्यक पूर्ववर्ती संकल्प में मंत्रालय की हिंदी सलाहकार समिति से संबंधित सभी उल्लिखित निबंधन और शर्तें पूर्ववत् रहेंगी।

सुधीर कुमार
संयुक्त सचिव

SUPREME COURT OF INDIA

New Delhi, the 6th August 2013

Now, therefore, the Supreme Court notifies the following Regulations :—

INDEX

No. F.26/2007-SCA(I)—In exercise of the powers conferred by sub-clause (2) of Clause 1 of "The Gender Sensitisation & Sexual Harassment of Women at the Supreme Court of India (Prevention, Prohibition and Redressal), Regulations, 2013", the Chief Justice of India hereby appoints, the date of publication of the Regulations in the Official Gazette, as the date on which provisions of the said Regulations shall come in to force.

By Order.

RAJ PAL ARORA
Registrar

Sl. No. Particulars

1. Preamble

2. CHAPTER - I

PRELIMINARY

1. Short title, extent and commencement

2. Definitions

3. Prevention of sexual harassment

3. CHAPTER - II

COMPOSITION & CONSTITUTION OF
GENDER SENSITISATION & INTERNAL
COMPLAINTS COMMITTEE

4. Constitution of the Gender Sensitization &
Internal Complaints Committee

No. F.26/2007-SCA(I)—In Writ Petition(Civil) No. 162 of 2013, Ms. Binu Tamta & Anr. v. High Court of Delhi & Ors. vide order dated 17th July, 2013, the Supreme Court has approved of and accepted "The Gender Sensitisation & Sexual Harassment of Women at the Supreme Court of India (Prevention, Prohibition and Redressal), Regulations, 2013" and directed the Supreme Court in its administrative jurisdiction to take note of the same and to arrange that the same are promulgated and given wide publicity.

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Muzaffarnagar

5. Term of Gender Sensitization & Internal Complaints Committee Members
6. Meetings of the Gender Sensitisation & Internal Complaints Committee
7. Functions of the Gender Sensitisation & Internal Complaints Committee

4. CHAPTER - III

COMPLAINT & INQUIRY INTO COMPLAINT

8. Complaint of Sexual Harassment
9. Inquiry into Complaint
10. Inquiry Report
11. Orders and Inquiry Report
12. Representation
13. Restraint Order

5. CHAPTER - IV

POWERS & DUTIES

14. Power of GSICC & Internal Sub-Committee
15. Duties

6. CHAPTER - V

MISCELLANEOUS

16. Confidentiality
17. Protection of action taken in good faith
18. Allocation of funds
19. Regulations not in derogation of any other law

THE GENDER SENSITISATION & SEXUAL HARASSMENT OF WOMEN AT THE SUPREME COURT OF INDIA (PREVENTION, PROHIBITION AND REDRESSAL) REGULATIONS, 2013

WHEREAS gender discrimination and sexual harassment results in violation of the fundamental right of a woman to equality under Articles 14 and 15 of the Constitution of India and her right to life and to live with dignity under Article 21 of the Constitution of India and right to practice any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment under Article 19(1)(g) of the Constitution of India;

AND WHEREAS sensitization against discrimination on basis of gender and the protection against sexual harassment

and the right to work with dignity are universally recognised human rights by international conventions and instruments such as Convention on the Elimination of all Forms of Discrimination against Women, which has been ratified on the 25th June, 1993 by the Government of India;

AND WHEREAS it is expedient to make provisions for giving effect to the Constitution of India and the said Convention for protection of women against sexual harassment at Supreme Court precincts :-

AND WHEREAS it is necessary to provide for gender sensitization in working environment and protection against sexual harassment of women at the Supreme Court precincts and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith or incidental thereto;

AND WHEREAS according to the decision in Vishaka v. State of Rajasthan rendered by the Supreme Court in its judgment dated 13 August 1997, in Writ Petition (Crl.) No. 666-70/92 it is necessary to provide for the protection of women.

AND WHEREAS in the judgment of the Supreme Court in Medha Kotwal Lele v. Union of India & Others, rendered by the Supreme Court on 19 October 2012 reported in (2013) 1 SCC 297, the necessity of protecting women from any form of indecency, indignity and disrespect in all places (in their homes as well as outside), is emphasized and it has been directed to provide new initiatives of education and advancement of women and girls in all spheres of life and the further directions given in the said judgment including the directions with regard to the need to give instructions/ circulars by all statutory bodies such as the Bar Council of India, Bar Associations and State Bar Councils, and the liberty granted in the said judgment to approach the respective courts and the directions to the courts to effectively consider the grievances raised in this regard.

AND WHEREAS following upon and in conformity with the above, in Writ Petition (Civil) No. 162 of 2013, Ms Binu Tamta & Ors. v. High Court of Delhi, the Supreme Court of India appointed a committee for framing regulations to ensure a safe working environment for women in the precincts of the Supreme Court, and the said committee having framed regulations to combat the problem of sexual harassment within the precincts of the Supreme Court of India and for the redressal of any complaint that may be filed in that regard;

AND WHEREAS the draft regulations being placed before the Court on 03 July 2013 and the Supreme Court directing for further consideration of the regulations by the parties concerned and the Attorney General for India;

AND WHEREAS upon consideration of all the views placed before the Court, the Supreme Court by order dated 17 July 2013 was pleased to approve the said regulations

WS 6-241 GI/2013

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and authorize the issuance of the same and order the enforcement of the Regulations inter alia having regard to the aforesaid judgments and in terms of Article 142 of the Constitution of India to render full and complete justice.

AND WHEREAS now these Regulations are being published as a comprehensive code for prevention of sexual harassment of women within the precincts of the Supreme Court of India and for redressal of any complaints that may be lodged in the Supreme Court.

The Supreme Court hereby makes the following Regulations :—

CHAPTER I

PRELIMINARY

1. Short title, extent and commencement - (1) These Regulations may be called the Gender Sensitization & Sexual Harassment of Women at the Supreme Court of India (Prevention, Prohibition and Redressal) Regulations, 2013.

(2) They shall come into force on such date as the Chief Justice of India may, by notification in the Official Gazette, appoint.

2. Definitions - In these Regulations, unless the context otherwise requires:—

- (a) "aggrieved woman" means, in relation to the Supreme Court, any female, of any age, whether employed or not, who claims to have been subjected to any act of sexual harassment by any person in the Supreme Court of India precincts, but does not include any female who is already governed by the Supreme Court service regulations;
- (b) "appropriate Authority" means in relation to the Supreme Court of India, the sitting Chief Justice of India;
- (c) "Chairperson" means the Chairperson of the Supreme Court Gender Sensitization and Internal Complaints Committee (GSICC);
- (d) "Chief Justice of India" in context of the present Regulations means the sitting Chief Justice of India;
- (e) "habitual Respondent" is a person against whom a previous Complaint of sexual harassment has been received by the GSICC on earlier occasion, irrespective of whether the matter was resolved with or without an inquiry and except where the Respondent has been exonerated in the previous complaint;
- (f) "GSICC" means the Supreme Court Gender Sensitization and Internal Complaints Committee constituted under Regulation 4;

(g) "Internal Sub-Committee" means the Sub-committee set up under Regulation 9;

(h) "Member" means a Member of the GSICC;

(i) "Prescribed" means prescribed by the present Regulations;

(j) "Respondent" means a person against whom the aggrieved woman has made a Complaint under the present Regulations;

(k) "Sexual harassment" includes any one or more of the following unwelcome acts or behaviour (whether directly or by implication) namely :—

- (i) physical contact and advances;
- (ii) a demand or request for sexual favours;
- (iii) making sexually coloured remarks;
- (iv) showing or exhibiting pornography and/or sexually explicit material by any means;
- (v) sending undesirable sexually coloured oral or written messages, text messages, e-mail messages, or any such messages by electronic, manual or other means;
- (vi) stalking or consistently following aggrieved woman in the Supreme Court precincts and outside;
- (vii) voyeurism including overt or tacit observation by the Respondent by any means of the aggrieved woman in her private moments;
- (viii) any conduct whereby the Respondent takes advantage of his position and subjects the aggrieved woman to any form of sexual harassment and seeks sexual favours specially while holding out career advancements whether explicitly or implicitly, as an incentive or a natural result of submitting to the insinuations/demands of the Respondent;
- (ix) any other unwelcome physical, verbal or non-verbal conduct of sexual nature;
- (x) implied or explicit promise of preferential treatment in her legal career;
- (xi) implied or explicit threat of detrimental treatment in her legal career;
- (xii) implied or explicit threat about her present or future legal career;
- (xiii) interferes with her work or creating an intimidating or offensive or hostile work environment for her; or

- (xiv) any treatment having a sexual colour or content likely to affect her emotional and/or physical health or safety.
- (i) "Supreme Court of India precincts" means the whole premises of the Supreme Court including the Court Block, open grounds, parking, old and new Chamber Blocks, libraries, canteens, bar-rooms, health centers and/or any other part of the premises under the control of the Hon'ble Chief Justice of India;
- (m) "Volunteer" means lawyers or other persons enlisted by the GSICC without any remuneration basis for carrying out the objects and purpose of these Regulations.
3. Prevention of sexual harassment - No woman shall be subjected to sexual harassment at the Supreme Court of India precincts.

CHAPTER II

COMPOSITION & CONSTITUTION OF GENDER SENSITISATION & INTERNAL COMPLAINTS COMMITTEE

4. Constitution of the Gender Sensitization & Internal Complaints Committee - (1) The Supreme Court GSICC is constituted herein to fulfill a very important public function of sensitizing the public to gender issues and to address any complaints made with regard to sexual harassment at the Supreme Court precincts.

(2) The Chief Justice of India shall, by an order in writing, constitute a Committee to be known as the "Supreme Court Gender Sensitisation and Internal Complaints Committee" (GSICC) which shall consist of not less than 7 members and not more than 13 members and shall include the following as far as practicable :-

- (a) one or two Judges of the Supreme Court in terms of the judgment in the case of Vishaka (supra), one of whom shall be the Chairperson of the Committee, to be nominated by the Chief Justice of India;
- (b) one or two senior members of the Supreme Court Bar, with at least 20 years of membership of the Supreme Court Bar Association or the Supreme Court Advocates-on-Record Association to be nominated by the Hon'ble Chief Justice of India, one of whom being a woman;
- (c) one or two members to be elected by General Ballot of the Supreme Court Bar Association who shall be registered member of the Supreme Court Bar Association for at least 10 years out of whom at least one shall be a woman;
- (d) one woman member being a member of the Advocates-on-Record Association elected by General Ballot of the Advocates-on-Record Association;

- (e) one woman member being a member of the Supreme Court Clerks Association elected by General Ballot of the Supreme Court Clerks Association;
- (f) at least one and at the most two outside members to be nominated by the Chief Justice of India, persons who are associated with the Social Welfare Department or non-government organization having experience in the field of social justice, women empowerment, and/or gender justice, out of whom at least one member shall be a woman;
- (g) one woman officer in the service of the Supreme Court of India not below the rank of a Deputy Registrar to be nominated by the Hon'ble Chief Justice of India, who shall function as the Member Secretary of the GSICC; and
- (h) any other member that the Chief Justice of India may deem fit to nominate.

Provided that it shall be ensured that the majority of the members of GSICC shall be woman members.

(4) The outside Member appointed under Clause 4(2)(f) shall be paid such fees or allowances from the allocated funds for holding the proceedings of the GSICC as may be prescribed.

(5) Where the Chairperson or any Member of the GSICC—

- (a) as been convicted for an offence or an inquiry into an offence under any law for the time being in force is pending against him/her;
- (b) fails to constitute an Internal Sub-Committee to inquire into a particular Complaint;
- (c) fails to take action under Regulation 11;
- (d) contravenes or attempts to contravene or abets contravention of other provisions of these Regulations or any notifications/orders issued thereunder; or
- (e) in the opinion of the Chief Justice of India has so abused his/her position as to render his/her continuance in office prejudicial to the exercise of functions of the GSICC;

such Chairperson or Member, as the case may be, shall stand removed forthwith from the GSICC by a written order of the Chief Justice of India and the vacancy so created shall be filled by fresh nomination/ election in accordance with the provisions of these Regulations.

5. Term of Gender Sensitization & Internal Complaints Committee members—

The term of each member of the GSICC shall be for two years, subject to the member being elected/nominated for a maximum period of two terms, and a member who has been

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IQAC, Shri Ram College,
Muzaffarnagar

removed under Regulation 4(5) shall not be eligible for re-nomination or re-election.

6. Meetings of The Gender Sensitisation & Internal Complaints Committee - (1) The GSICC shall meet at least once in four months in a calendar year.

(2) Members shall be intimated of meetings and agenda in writing and/or by electronic communication by the Member Secretary.

(3) Minutes of all meetings shall be recorded, confirmed and adopted. The Member Secretary shall circulate the minutes of a meeting and the Resolutions so passed to all Members of the GSICC within 7 days of the holding of the meeting or the passing of the Resolution.

(4) The Ordinary Meeting shall be called by the Chairperson with minimum seven days notice to all members.

Any member of the GSICC may at any time request the Chairperson to call an Emergency Meeting with a notice of Forty-Eight hours. However, this will not prevent the Chairperson from convening an emergency meeting without 48 hours notice.

(6) The quorum for all Meetings shall be one-third of the members of the GSICC. In the event the quorum is not completed for any meeting, an adjourned meeting shall be held within the next 10 days following, for which no quorum shall be required.

(7) All motions shall be carried by a simple majority of those present and voting at all meetings, except where it is specifically provided for.

Whenever a Complaint is received or a Report of the Internal Sub-Committee is submitted, the Member-Secretary shall within a period of 7 days request the Chairperson to call either an Ordinary or Emergency Meeting to take action on the same, and the Chairperson shall call a meeting for this purpose not later than 15 days from the date of the Complaint or the Report.

If a Member does not attend 3 consecutive meetings he/she shall be liable to removal forthwith by the Chief Justice of India, and the vacancy so created shall be filled in accordance with Regulation.

7. Functions of The Gender Sensitization & Internal Complaints Committee - (1) GSICC shall be responsible for framing a Policy from time to time and its implementation with regard to gender sensitization and prevention and redressal of Sexual Harassment in the Supreme Court.

(2) Gender Sensitization and Orientation: GSICC shall take the following steps with regard to gender sensitization and orientation:—

- (i) GSICC will ensure the prominent publicity of the Policy on gender sensitization and prevention and redressal of Sexual Harassment in the Supreme Court of India in all places in the

Supreme Court precincts such as the Court Building, old and new Chamber Blocks, library, health centre, canteens etc.

- (ii) GSICC will organize programmes for the gender sensitization of the Supreme Court community through workshops, seminars, posters, film shows, debates, displays, etc.

- (iii) GSICC shall submit an Annual Report by December 31 every year to the Chief Justice of India which shall be made public outlining the activities undertaken by it and charting out a blueprint for the activities/steps to be taken up in the following year along with necessary budget allowances required by it. The GSICC shall include in its Annual Report the number of cases filed, if any, and their disposal under these Regulations in the annual report.

- (iv) GSICC may enlist the help of NGO's, associations, volunteers, lawyers, lawyer's bodies, or the concerned legal services authorities to carry out these programmes.

- (v) GSICC will enlist and activate an adequately representative team of volunteers and shall ensure the widespread publicity of the contact details (both official and personal) of all its members and volunteers. The services of such volunteers shall be available at all times to any aggrieved woman or any person in need of consultation or guidance. Volunteers will also assist in the gender sensitization, crisis mediation and crises management duties of GSICC, but shall not participate in the task of formal redressal of complaints under these Regulations and Procedures.

- (vi) GSICC will organize and train members and volunteers to equip them to handle sexual harassment cases including legal and medical aspects of aid.

(3) Crisis Management and Mediation - GSICC shall ensure that there is quick and responsive crises management, counselling and mediation available to all aggrieved women expeditiously which shall include the following activities:—

- (i) GSICC will assist in the mediation of crises arising out of incidents of sexual harassment at the Supreme Court precincts.

- (ii) No mediation shall conclude without approval of the GSICC, and the mediated settlement shall be effected and be enforceable only upon it being duly approved by the GSICC which shall satisfy itself that the said mediation settlement is voluntary, fair, unbiased, and free from any extraneous consideration or influence.

Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar

Chairman
IQAC, Shri Ram College
Muzaffarnagar

GSICC will coordinate with the Supreme Court security services to devise ways and means by which a system of prevention of and crisis management that is both gender-sensitive as well as prompt and effective is put in place. It will maintain regular contact through the Member Secretary with the Supreme Court security services to ensure that in crises arising out of incidents of sexual harassment, GSICC members, and/or the volunteers identified by it, shall be intimated of such incidents without delay.

(4) Complaint Redressal - The GSICC shall ensure that every complaint of an aggrieved woman is adequately dealt with in accordance with the established procedure and with complete sensitivity. The GSICC shall have the power to inquire into and pass orders against the Respondent/deviant/delinquent in a complaint made in relation to any form of sexual harassment in the entire precincts of the Hon'ble Supreme Court.

CHAPTER III

COMPLAINT & INQUIRY INTO COMPLAINT

8. Complaint of Sexual Harassment - (1) Any aggrieved woman may make a complaint in writing of sexual harassment at the Supreme Court of India precincts to the GSICC through the Member Secretary in accordance with the form and procedure so notified by it.

Provided that where the aggrieved woman is unable to make such a complaint in writing due to any reason, the Member of the GSICC or volunteer, as the case may be, shall render all reasonable assistance to the woman for making the complaint in writing.

(2) Where the aggrieved woman is unable to make a complaint on account of her physical or mental incapacity or death or for any other reason, her legal heir or such other person directly concerned with her interests may make a complaint under this Regulation.

9. Inquiry into complaint - (1) On receiving a complaint and upon being satisfied with regard to the genuineness of the Complaint, the GSICC shall constitute an Internal Sub-Committee to conduct a fact finding inquiry, which shall comprise of three members of the GSICC itself, or such other persons as to be so nominated by the GSICC in its meeting, with majority members being women, and at least one person being an outside member.

(2) The Internal Sub-Committee shall conduct an inquiry and shall hear and duly record the statements of the aggrieved woman, the Respondent, and any other person the said parties wish to examine, subject to the provisions of Regulation 13(2), and thereafter it shall prepare a Report and enclose therein the complete proceedings of the Inquiry.

(3) The fact finding inquiry into a Complaint shall be conducted and completed within 90 days of the Constitution of the Internal Sub-Committee.

Provided that the validity of any inquiry shall not be called into question upon the inquiry not being completed with the stipulated period due to reasons beyond the control of the Internal Sub-Committee.

10. Inquiry Report - (1) On the completion of an inquiry under these Regulations, the Internal Sub-Committee shall provide the Inquiry Report of its findings alongwith the complete record of the inquiry proceedings including the pleadings and all the material on record to the GSICC within a period of ten days from the date of completion of the inquiry and such Report shall also be made available to the concerned parties.

(2) Where the Internal Sub-Committee arrives at the conclusion that the allegation against the Respondent has not been proved, it shall recommend to the GSICC that no action is required to be taken in the matter.

(3) Where the Internal Sub-Committee arrives at the conclusion that the allegation against the Respondent has been proved, it shall recommend to the GSICC to take appropriate action for gender discrimination and/or sexual harassment.

(4) Upon consideration of the material on record and the Inquiry Report of the Internal Sub-Committee, if more than two-thirds of the members of the GSICC differ from the conclusion of the Internal Sub-Committee, the GSICC shall after hearing the aggrieved woman and Respondent in person, record its reasons to so differ and take consequent action accordingly.

(5) The GSICC shall pass orders either accepting or rejecting the Inquiry Report of the Internal Sub-Committee and thereafter pass consequent orders that may be appropriate and necessary for putting an end to the sexual harassment and take all steps to secure justice to the victim of sexual harassment within 45 working days of submission of the Inquiry Report of the Internal Sub-Committee, excluding the period of holidays, and/or vacation of the Supreme Court.

Provided that the validity of the orders of the GSICC shall not be called into question upon the same not being passed within the stipulated time.

11. Orders on Inquiry Report - (1) Subject to Regulation 9(1) above, the GSICC shall have the power to pass the following orders to secure justice to the victim of sexual harassment:

- (a) admonition;
- (b) admonition with publication of such admonition in the Court precincts including cause lists and Supreme Court Website;
- (c) prohibition from harassing the victim in any manner including, but not limited to, prohibition from communicating with her in any manner such as phones, messages, electronic means, physical or other means for a specified period; and


Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar


Chairman
IQAC, Shri Ram College,
Muzaffarnagar

- (d) subject to Regulation 11(2), pass all orders, directions, and/or direct taking steps necessary for putting an end to the sexual harassment of the aggrieved woman.
- (2) GSICC will also have the power to recommend to the Chief Justice of India to pass orders against the Respondent including, but not limited, to the following:

- (a) debarment of entry into the Supreme Court precincts for a specified period extending upto a maximum period of one year; and
- (b) in appropriate cases, to recommend filing of a criminal complaint and/or a disciplinary complaint before the concerned disciplinary authority governing the Respondent (including the concerned Bar Council) for taking appropriate action, and the Chief Justice of India may pass orders thereon subject to Regulation 12.
- (3) The GSICC shall pass orders on the Inquiry Report and/or shall make recommendations to the Chief Justice of India within 45 working days of the submission of the Inquiry Report, excluding the period of vacation of the Supreme Court and communicate the same to the parties forthwith.
- (4) The GSICC and the Internal Sub-Committee shall have the jurisdiction to inquire into a complaint and take any action thereon notwithstanding that any criminal complaint or any other complaint under any other law (including a disciplinary proceeding under the Advocates Act, 1961) may have been filed with respect to the same complaint/actions.
- (5) The orders of the CJI and the GSICC shall be final and binding on the parties.

12. Representation - (1) Any person aggrieved by the order passed (or not passed) by the GSICC under Regulation 11(1), or recommendation made by the GSICC to the Chief Justice of India under Regulation 11(2), or non-implementation of such orders or action may make a representation to the Chief Justice of India who shall have the power to set aside or modify the orders passed or the recommendation made as the Chief Justice may deem fit, and also have the power to issue such orders or directions that may be necessary to secure complete justice to the victim of sexual harassment.

The representation under Regulation 12(1) shall be preferred within a period of ninety days of communication of the order or recommendation.

13. Restraint Order - (1) On the receipt of a Complaint and during the pendency of an Inquiry, on a written request made by the aggrieved woman, the GSICC if it considers it fit and proper may recommend specific interim measures to be taken in a signed decision to the Chief Justice of India, who on receipt thereof may pass such interim orders that may be required for the personal safety and for safeguarding

the dignity of the aggrieved woman, and both the aggrieved woman and the Respondent shall be bound by the same.

(2) Upon disobedience, defiance or violation of the order passed under clause (1) above by the Respondent, the GSICC shall close and/or strike off the defence of the Respondent and pass final orders under Regulation 10(5) and Regulation 11.

CHAPTER IV POWERS & DUTIES

14. Powers of GSICC & Internal Sub-Committee - (1) The GSICC shall have the power to issue circulars/notifications prescribing its procedure and for the purpose of carrying out and implementing the provisions of the present Regulations in their spirit and intent.

(2) The GSICC shall have the power to pass any orders to be able to carry out the objectives and mandate of the present Regulations including directing any party or person to take any suitable action.

(3) For the purpose of making an inquiry, the GSICC and the Internal Sub-Committee shall have the same powers as are vested in a Civil Court under the Code of Civil Procedure, 1908 when trying a suit in respect of the following matters, namely:

- summoning and enforcing the attendance of any person and examining him on oath;
- requiring the discovery and production of documents; and
- any other matter which may be prescribed.

(4) The GSICC by Resolution to be passed by two-thirds majority may remove any member of the Internal Sub-Committee and appoint a new member in his/her place, only if it is of the view that such a member has acted prejudicially to the principles of natural-justice, fair play and has acted with bias in the conduct of the Inquiry.

(5) The GSICC shall at all times have supervisory powers over the Internal Sub-Committee and it may issue directions to the Internal sub-Committee from time to time in accordance with the provisions of the present Regulations.

15. Duties - The GSICC in coordination with and with the assistance of the office of the Supreme Court shall-

- take measures to provide a safe working environment at the Supreme Court of India precincts;
- display at any conspicuous place in the Supreme Court of India and on its web-site, the penal consequences of sexual harassments and the order constituting the Internal Committee under the present Regulations;
- display at any conspicuous place in the Supreme Court of India and on its web-site, the status and outcome of complaints of sexual harassment;

- (d) organize workshops and awareness programmes at regular intervals for sensitizing the persons carrying out work at the Supreme Court premises with the provisions of the present Regulations and orientation programmes for the members of the Internal Committee in the manner as may be prescribed;
- (e) provide necessary facilities to the Internal Sub-Committee for dealing with the complaint and conducting an inquiry;
- (f) assist in securing the attendance of respondent and witnesses before the Internal Sub-Committee;
- (g) obtain such information for the Internal sub-Committee as it may require having regard to the complaint;
- (h) cause to initiate action, under the Indian Penal Code or any other law for the time being in force, against the Respondent and/or the perpetrator;
- (i) monitor the timely submission of reports by the Internal Sub-Committee; and
- (j) take any other action and/or measures to ensure an effective and meaningful implementation of the present Regulations.

CHAPTER V

MISCELLANEOUS

16. Confidentiality - (1) The contents of the complaint made under the present Regulations, the identity and addresses of the aggrieved woman, respondent and witnesses, any information relating to the inquiry proceedings, recommendations of the GSICC and the action taken by the GSICC shall be confidential and shall not be published, communicated or made known to the public, press and media in any manner except upon the aggrieved woman submitting a specific request to do so in writing and upon the GSICC acceding to the said request.

(2) Upon the Respondent being found guilty, information may be disseminated regarding the justice secured to any victim of sexual harassment under these Regulations without disclosing the name, address, identity or any other particulars calculated to lead to the identification of the aggrieved woman and witnesses.

17. Protection of action taken in good faith- No suit, prosecution or other legal proceedings shall lie against the CJI, GSICC and the Internal Sub-Committee or its members in respect of anything which is done or intended to be done

in good faith in pursuance of these Regulations, and the circulars/orders/notifications issued thereunder.

18. Allocation of funds - The Chief Justice of India may, subject to the availability of financial and other resources allocate and provide suitable funds as may be prescribed

- (a) for the effective implementation of the present Regulations;
- (b) for development of relevant information, education, communication and training materials, for organization of awareness programmes, and for advancement of the understanding of the public of the provisions of these Regulations; or
- (c) for organizing orientation and training programmes for the members of the GSICC, Internal Sub-Committees, volunteers, counselors etc.

19. Regulations not in derogation of any other law - (1) The provisions of these Regulations shall be in addition to and not in derogation of the provisions of any other law for the time being in force.

(2) The provisions of the present Regulations shall not bar any Court from taking cognizance of any offence punishable under any other enactment or law.

By Order.

RAJ PAL ARORA
Registrar

MINISTRY OF YOUTH AFFAIRS AND SPORTS

New Delhi-110001, the 27th August 2013

RESOLUTION

No. E-11015/3/2009-Hindi—Consequent upon the inclusion of his name in Hindi Salahkar Samiti of the Ministry of Youth Affairs and Sports as communicated vide Parliamentary Committee on Official Language's O.M. No. 25011/3/2009-Samiti-5 dated 17.07.2013. Govt. of India hereby nominates Sh. Raghunandan Sharma, MP (Rajya Sabha) as Member in Hindi Salahkar Samiti of the Ministry in place of Shri Shri Gopal Vyas, former MP of Rajya Sabha.

2. All the terms and conditions of the Hindi Salahkar Samiti mentioned in earlier resolution of even no. dated 08.04.2013 will remain the same.

SUDHIR KUMAR
Jt. Secy.

मुद्रण निदेशालय द्वारा, भारत सरकार मुद्रणालय, एन.आई.टी. फरीदाबाद में मुद्रित एवं प्रकाशन नियंत्रक, दिल्ली द्वारा प्रकाशित, 2013
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Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar

Chairman
IQAC, Shri Ram College,
Muzaffarnagar

Shri Ram College, Muzaffarnagar

Internal Compliant Committee

Date: 29/07/2024

To

The Principal
Shri Ram College
Muzaffarnagar

Subject: Annual Report of Internal Compliant Committee

Respected Madam,

I am herewith submitting the annual report of Internal Compliant Committee for the academic year 2023-24. We conducted various activities throughout the academic year 2023-24, to create awareness regarding gender sensitization & women empowerment. The Committee noted no complaints of sexual harassment were received from any female employee or student. Hence in second term end meeting, it was emphasized that awareness programmes regarding women empowerment, gender sensitization, self- defence etc. should be regularly conducted for the welfare of the girl students and women employee. It also proved that the programmes organized in this regard have been highly effective and beneficial.

Please do the needful.

Thanking you.

Dr. Pooja Tomar

Presiding Officer

Internal Compliant Committee

Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar

Chairman
IQAC, Shri Ram College,
Muzaffarnagar



Shri Ram College

Approved by UGC, NCTE and Affiliated to MS University, Saharanpur
Muzaffarnagar - 251001, NCR (U.P.)

A++ Grade Accredited by NAAC

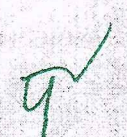
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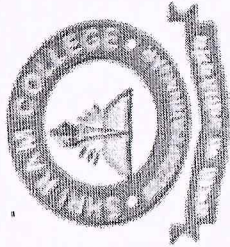
List of Members of Internal Complaint Committee (ICC)

S. No.	Name	Designation	Department
1	Dr. Pooja Tomar	Presiding Officer ICC	Basic Science
2	Mrs. Neetu Singh	Member Secretary	Computer Application
3	Mrs. Minakshi Kakran	Member	Fine Arts
4	Dr. Anjali Jakhar	Member	Agriculture
5	Ms. Shalini Mishra	Member	Bioscience
6	Mrs. Nivedita Pandey	Member	Commerce
7	Ms. Shivani Berman	Member	Journalism & Mass Communication
8	Dr. Poonam Sharma	External Member	Shri Ram College of Law
9	Ms. Srishti Chaudhary	External Member	News Producer (Republic Bharat, Noida)
10	Ms. Yukta Saini	Student Representative	Fine Arts
11	Ms. Sapna Verma	Student Representative	Basic Science


(Dr. Perna Mittal)
Principal


Coordinator
IQAC, Shri Ram College
Muzaffarnagar


Chairman
IQAC, Shri Ram College,
Muzaffarnagar



Shri Ram College

Approved by UGC, NCTE and Affiliated to MS University, Saharanpur
Muzaffarnagar - 251001, NCR (U.P.)

At + Grade Accredited by NMAC

Date: 10.07/23

To whom it may Concern

Reconstitution of Internal Complaints Committee (ICC)

This is certified that the Internal Complaints Committee has been reconstituted for the session 2023-24 as per the Government guidelines in the meeting of ICC held on 06.07/23 and it is hereby informed to all the ICC members, staff and students that ICC will consider all problems related to sexual harassment of women as per college policy.

The following persons have been selected as the members of ICC for the session 2023-24. We believe that your qualification, experience and skills fit perfectly for this work. All are expected to coordinate the aforesaid committee with immediate effect as a member of committee.

S.No.	Name	Designation	Department
1	Dr. Pooja Tomar	Presiding Officer ICC	Basic Science
2	Mrs. Neetu Singh	Member Secretary	Computer Application
3	Mrs. Minakshi Kakran	Member	Fine Arts
4	Dr. Anjali Jakhar	Member	Agriculture
5	Mrs. Shalini Mishra	Member	Bioscience
6	Ms. Nivedita Pandey	Member	Commerce
7	Ms. Shivani Berman	Member	JMC
8	Ms. Yukta Saini	Student Representative	Fine Arts
9	Ms. Sapna Verma	Student Representative	Basic Science

CC:

1. Dean, IQAC,
2. All members of ICC
3. All HoD


Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar

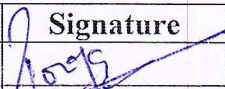
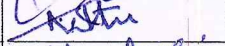
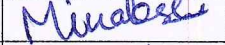
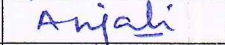
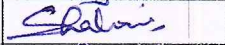
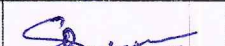
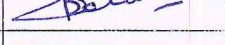
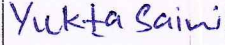

Chairman
IQAC, Shri Ram College,
Muzaffarnagar

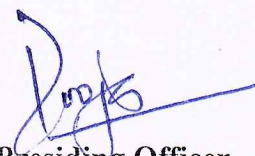

(Dr. Purna Mittal)
Principal

SHRI RAM COLLEGE MUZAFFARNAGAR
INTERNAL COMPLIANCE COMMITTEE
NOTICE

DATE: 10/07/2023

A meeting of the Internal Compliance Committee will be held on 10 July 2023 at 4:00 pm in the Principal office.
All the members are requested to attend the meeting.

S. No.	Name	Designation	Department	Signature
1	Dr. Pooja Tomar	Presiding Officer	Basic Science	
2	Dr. Neetu Singh	Member Secretary	Computer App.	
3	Mrs. Minakshi Kakran	Member	Fine Arts	
4	Mrs. Anjali Jakhar	Member	Agriculture	
5	Ms. Shalini Mishra	Member	Bioscience	
6	Mrs. Nivedita Pandey	Member	Commerce	
7	Ms. Shivani Berman	Member	Journalism & Mass Communication	
8	Ms. Yukta Saini	Student Representative	Fine Arts	
9	Ms. Sapna Verma	Student Representative	Basic Science	


Presiding Officer
Internal Complaint
Committee


Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar


Chairman
IQAC, Shri Ram College,
Muzaffarnagar

Shri Ram College, Muzaffarnagar

Minutes of the Meeting

Internal Compliant Committee

Date & Day : 16/12/2023 (Saturday) Time: 3:00 PM

Venue : Principal office

Chairperson : Dr. Pooja Tomar

- The Chairperson welcomed all the members and appreciated their performance in the Internal Compliant Committee.
- Dr. Neetu Singh , Member Secretary of the Internal Complaints Committee read out the minutes of the Previous meeting held on 10.07.2023 before the meeting. The committee approved the minutes of previous meeting.

Agenda No. 1 –

Dr. Neetu Singh, Member Secretary, ICC requested Presiding Officer of Internal Complaints Committee to place the numbers of Complaints Received, Disposed and Rejected in last six months. On her request Presiding Officer informed the members that no any matter of complaints was recorded from the students as well as from the employees of the institution in last six months. Hence no resolution has been taken on this agenda.

Agenda No. 2 –

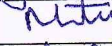
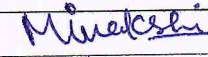
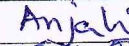
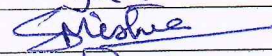
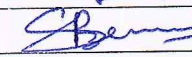
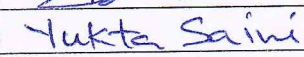
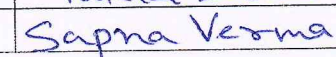
The Chairperson requested everyone to make the students aware of this policy that they come forward and report such issues, if any.

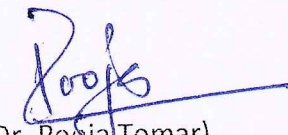
No other matters have come before the meeting. Hence Presiding Officer has committed vote of thanks to all the members and concluded the proceedings.

Internal Compliant Committee

Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar

Chairman
IQAC, Shri Ram College,
Muzaffarnagar

S. No.	Name	Designation	Signature
1	Dr. Pooja Tomar	Presiding Officer	
2	Dr. Neetu Singh	Member Secretary	
3	Mrs. Minakshi Kakran	Member	
4	Mrs. Anjali Jakhar	Member	
5	Ms. Shalini Mishra	Member	
6	Mrs. Nivedita Pandey	Member	
7	Ms. Shivani Berman	Member	
8	Ms. Yukta Saini	Student Representative	
9	Ms. Sapna Verma	Student Representative	


 (Dr. Pooja Tomar)
 Presiding Officer ICC

CC:

1. The Principal SRC
2. Dean IQAC


 Co-ordinator
 IQAC, Shri Ram College
 Muzaffarnagar


 Chairman
 IQAC, Shri Ram College,
 Muzaffarnagar

Minutes of the Meeting

Internal Compliant Committee

Date & Day : 29/06/2024 (Saturday) Time: 3:30 PM
Venue : Principal office
Chairperson : Dr. Pooja Tomar

- The Chairperson welcomed all the members and appreciated their performance in the Internal Compliant Committee.
- Mrs. Neetu Singh, Member Secretary of the Internal Complaints Committee read out the minutes of the Previous meeting held on 28.02.2024 before the meeting. The committee approved the minutes of previous meeting.

Agenda No. 1 –

Mrs. Neetu Singh, Member Secretary, ICC requested the Presiding Officer of Internal Complaints Committee to discuss the objective and functions of the committee. On the request of Mrs. Neetu Singh, Dr. Pooja Tomar explained the composition of this committee, then explained the compliance of some girls student thoroughly to all the members. Requested them to go through the UGC Regulations, 2015 (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) published in the Gazette of India. On discussion with all the members of the Committee it was resolved that the Internal Complaint Committee of Shri Ram College will organize awareness programme on this matter.

Agenda No. 2 – Presiding Officer informed the members that no any matter of complaints was recorded from the students as well as from the employees of the institution in last six months. Hence no resolution has been taken on this agenda.


Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar


Chairman
IQAC, Shri Ram College,
Muzaffarnagar

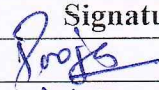
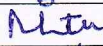
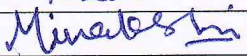
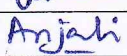
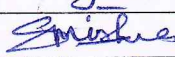
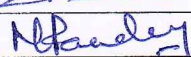
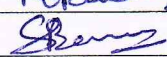
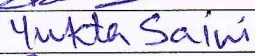
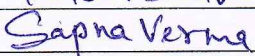
Agenda No. 3 –

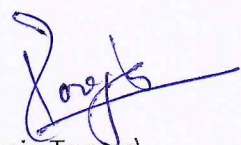
The Chairperson requested everyone to make the students aware of this policy. So that they can come forward and report such issues, if any.

The Presiding Officer said that if any complaint received from the employees/ students in near future, the ICC Cell may call for an urgent meeting.

The Presiding Officer has committed vote of thanks to all the members present and concluded the proceedings.

Internal Compliant Committee

S. No.	Name	Designation	Signature
1	Dr. Pooja Tomar	Presiding Officer	
2	Dr. Neetu Singh	Member Secretary	
3	Mrs. Minakshi Kakran	Member	
4	Mrs. Anjali Jakhar	Member	
5	Ms. Shalini Mishra	Member	
6	Mrs. Nivedita Pandey	Member	
7	Ms. Shivani Berman	Member	
8	Ms. Yukta Saini	Student Representative	
9	Ms. Sapna Verma	Student Representative	


(Dr. Pooja Tomar)

Presiding Officer ICC

CC:

1. The Principal SRC
2. Dean IQAC


Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar


Chairman
IQAC, Shri Ram College,
Muzaffarnagar